

	POLICY: 3D Printing		POLICY: OP-07
	CATEGORY: Operational	LAST REVIEW/ REVISION DATE:	SCHEDULED REVIEW DATE: April 2022

The King Township Public Library (KTPL) is committed to offering community access to new and emerging technologies. This policy establishes the acceptable use of the Library’s 3D printer and associated equipment by the public in collaboration with Library staff.

1. The Library’s 3D printer(s) is available to the public to make three-dimensional objects in filament using a design uploaded from a digital file.
2. The use of the 3D printer(s) must conform to the King Township Public Library’s Internet Services Policy.
3. KTPL reserves the right to refuse any 3D print request, subject to Library policies.
4. The Library’s 3D printer(s) and associated equipment may be used only for lawful purposes. The public will not be permitted to use the Library’s 3D printer and associated equipment to create material that is:
 - Prohibited by provincial or federal law;
 - Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others;
 - Obscene or otherwise inappropriate for the Library environment including printing weapons and other items that contravene with the Library’s Code of Conduct;
 - In violation of another’s intellectual property rights, including copyright, trademarks and patents, or any other rights, including privacy and publicity rights, when using the 3D printer and associated equipment and software.
5. A printing fee of \$0.10 per 1 gram of filament will be charged for each print job.
6. Printers are to be operated by designated Library staff only.
7. Items printed from the 3D printers that are not picked up within seven days will become the property of the Library.
8. The Library is not responsible for the functionality or quality of content produced on the 3D printer.
9. Refunds are not available.



Disclaimer:

The Library is not responsible for any object created with use of the 3D printer, including any harm or injury incurred as a result of any usage of the 3D printer or the object printed.

Related Documents:

OP - 420 Code of Conduct (old policy format)

OP - 04 Internet Services

ORIGINAL DATE ADOPTED:	May 15, 2018	ORIGINAL MOTION NUMBER:	2018-4-05
DATE(S) AMENDED:		MOTION NUMBER(S):	

